



## **AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is made and entered into this day of \_\_\_\_\_200\_\_\_\_\_, by and between POLYTECHNIC, INC., of Chicago (Lincolnwood), Illinois ("POLYTECHNIC") and \_\_\_\_\_, of \_\_\_\_\_ "Client" with Address). The terms and provisions hereof shall apply to any and all matters in which Polytechnic shall hereafter be engaged, and to any and all services performed by Polytechnic at the request of Client; and shall not be limited to the single engagement, matter or subject matter hereof.

In consideration of the covenants and conditions hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, IT IS AGREED AS FOLLOWS:

1. Polytechnic shall perform such professional services requested by Client from time to time which Polytechnic shall agree to perform, and Client shall be personally responsible and liable and shall pay Polytechnic for all such professional services requested by Client and performed by Polytechnic at Polytechnic's standard rates and fees for performing the same.
2. Client shall be personally responsible and liable and shall pay Polytechnic at Polytechnic's standard rates and fees for all professional services performed by Polytechnic which are requested, subpoenaed or required by other persons including, but not limited to, other counsel, parties, judges, arbitrators or hearing officers arising out of, related to or in connection with the professional services performed by Polytechnic for Client hereunder.
3. Client shall pay Polytechnic for such professional services within 30 days of Client's receipt of Polytechnic's invoice. If not paid in full when due, Client shall pay Polytechnic a late charge specified in such invoice, which late charge shall be compounded monthly.
4. Client's obligation hereunder shall not be impaired, diminished or relieved by the disclosure or existence of Client's agency or the identity of Client's Principal nor by said Principal's liability, obligation and/or responsibility for payment of Polytechnic's invoice for such professional services.
5. Client shall be liable for all costs, late charges, interest, charges and expenses, including reasonable attorneys' fees and disbursements, incurred by Polytechnic in enforcing the provisions of this Agreement. Late charges and interest shall be compounded monthly.
6. The rendering of professional services hereunder shall include, but not be limited to, preparation for, travel to and from and attendance at any and all examinations, meetings, depositions, pre-trial conference and/or trials.



IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first above written.

POLYTECHNIC, INC.

BY:

(Officer or Partner of the Firm)

BY:

7/2002

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### NOTES ON AGREEMENT FOR SERVICES

The following are not a part of the above Agreement but are provided solely for the benefit of the reader.

- ✎ **Officer or Partner:** This contract must only be signed by an officer of the company or partner of the firm who is authorized to legally bind the CLIENT to the terms and conditions of this agreement.
- ✎ **Late Charges and Interest:** Polytechnic Inc., currently imposes a late charge of 1.5% per month, compounded monthly, on all invoices not paid within 30 days. Acceptance of late payment is not a waiver of the requirement that all other and future sums be paid promptly. Chronically overdue payments will result in cessation of ALL work for CLIENT and assignment of the matter to an attorney for collection.
- ✎ **Retainer or Advance:** POLYTECHNIC's current custom or policy is to request a retainer of \$2000 prior to starting any project. POLYTECHNIC may adjust this retainer upwards or downwards depending upon the perceived level or quantity of services expected to be provided to CLIENT (i.e. -- A project which requires flying to a site will necessarily have a higher quoted retainer.). POLYTECHNIC reserves the right to waive the retainer requirement for clients who have established a history of prompt and timely payments.

This schedule is effective 07/30/02. This fee schedule is applicable to all clients and for all types of work. The exceptions are for FIXED PRICE CONTRACTS and LONG TERM CONSULTING/SERVICE CONTRACTS where other rates may apply.